



City of Norton Shores
12th Annual Arts & Drafts Festival
48th Annual Craft Show
Held at Ross Park
82 Randall Road, Norton Shores, Michigan

General Information

- **Date and Hours:** Saturday, August 16, 2025 - 10:00 am to 5:00 pm
- **Booth Set-up** – Exhibitors will be allowed to set up at their booth area on Friday, August 15, 3 pm - 8 pm, and Saturday, August 16, beginning at 7 am.
- **Convenient Vendor Parking** across the street from Ross Park.
- **Booth Charges:** \$90 per 10 foot space.
- Your display must fit within the space you buy.
- **Entry Deadline:** The deadline for this year is **JULY 10**. Any application received after **JULY 10** will be placed on a waitlist, and will be considered based on space, medium, and category. Canceled checks serve as confirmation. Booth assignments will be sent out approximately 2 weeks prior to the event.
- There will be **no** refunds on booth fees for any reason.
- If cancelled due to weather, there will be no refunds, nor rain date.
- Vehicles larger than a van with utility trailer pose logistical problems moving through the park. Larger vehicles may be required to manually unload in the adjacent parking lot. Please call 231-799-6802 if you have questions.
- **Sales Tax:** Vendors must collect and remit 6% sales tax if applicable. Sales tax forms are available at the Michigan Treasury Department website.
- **Power:** There is no power available, generators below 50 decibels are allowed.
- **Water and Ice** for your booth are not available. Please plan accordingly. (We will have bottled drinking water for purchase)
- **Any questions?** Please call Pam Ackley at 231-215-4111.

Rules

- Exhibitors must sell handmade articles only. All work must be of original design and handcrafted by the craftsperson. Absolutely **no “buy-sell”** will be allowed. (Embellishments, painting on items, printed t-shirts, ect... are not allowed)
- Any exhibitor determined to be engaging in “buy-sell” will be required to remove those items from their display and may be required to leave the event without refund.
- No exhibitor substitutions will be allowed.
- All displays must remain open until 5:00 pm.
- **Exhibitors who violate the rules will not be allowed to return next year. The Art Fair Staff will make all decisions regarding rules compliance.**

Complete the registration form online and mail your payment to Norton Shores Parks & Rec, 4814 Henry Street, Norton Shores, MI 49441 (Checks payable to the City of Norton Shores.)



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2025 Craft Vendor Registration Form

Name _____
Business Name (if different from above) _____
Address _____
City _____ State _____ Zip Code _____
Phone # _____ E-Mail Address _____

Indicate if you would like to set up on Friday: _____ **Yes** _____ **No**

Indicate if you require handicap access: _____ **Yes** _____ **No**

Booth Fee enclosed (\$90 per 10' x 10' space) \$ _____ Check # _____ or Cash

Were you in the 2024 show? **Y / N** Would you like to be in the same area? **Y / N**

If **YES**, what was your booth number?

(Due to construction and changing landscape your booth number might change, but the area you request will remain the same.)

Please list below all craft items that you intend to sell. All types of items to be sold must be listed below. If not listed, you may be required, at the discretion of the Art Fair staff, to remove items from your display. **See Art Fair Rules for restrictions on items to be sold.**

Please include photos of items, work in progress (unless photography), and booth.

(Can be photographs, or photo copies on separate sheet of paper)



Enclosed is my booth fee. I have read the Rules for the 2025 Norton Shores Arts & Drafts Festival and I agree to abide by them. I understand that violation of the rules may result in immediate dismissal without reimbursement of my booth fee.

Date

Signature

Exhibitor, craft, payment and application questions call Pam 231-215-4111

Logistics questions (vehicle access, etc) call Chase at Norton Shores Parks & Recreation Dept., 231-799-6802.