



NORTON SHORES PARKS & RECREATION DIVISION  
4814 Henry Street, Norton Shores, MI 49441  
Phone: 231-799-6802

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**FOOD CONCESSION APPLICATION/CONTRACT**

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**EVENT:** Norton Shores Arts & Drafts Festival  
**DATE:** August 16, 2025 (NO RAIN DATE)  
**TIME:** 10:00 A.M. TO 10:00 P.M.  
**FEE:** None

**ADDITIONAL INFORMATION REQUIRED WITH THIS APPLICATION:**

1. Copy of your **Price List**, including **all** items you sell.
2. Colored **picture of your trailer**.
3. Copy of your **State Sales Tax License** to operate.
4. Copy of your latest **Health Department License** to operate - **\*PLEASE SEE NOTE AT BOTTOM OF PAGE.**
5. Copy of your latest **Insurance Certificate** for your business.

**TERMS OF CONTRACT:**

We expect you to sell only those items that are listed on this contract which are approved by us. Any changes from this approved list will be in violation. If that happens, your trailer can be closed down for the event.

Your trailer will need to be brought to the park on Friday, August 15, and picked up either Sunday, August 17 or Monday, August 18. **(You will not be able to remove the trailer on the day of the event.)**

*\*We will reserve spaces for two vehicles in the nearest parking lot. All other workers must park in the vendor parking lot. No vehicles are allowed by the trailers in Ross Park.*

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*(PLEASE FILL OUT BOTTOM HALF OF THIS FORM AND RETURN BY JULY 1<sup>st</sup> TO:  
PARKS & RECREATION DEPT., 4814 HENRY STREET, NORTON SHORES, MI 49441)*

**FOOD CONCESSION APPLICATION/CONTRACT – NORTON SHORES ARTS & DRAFTS FESTIVAL  
AUGUST 16, 2025**

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NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

FOOD ITEMS YOU WILL SELL: \_\_\_\_\_  
\_\_\_\_\_

CHOICE OF ELECTRICAL PEDESTAL (See photos and list of specs for pedestal numbers) \_\_\_\_\_

**NOTE: No power doubling boxes or plugs will be allowed on any pedestal outlets.**

LENGTH OF TRAILER \_\_\_\_\_ TYPE OF TRUCK \_\_\_\_\_

I, \_\_\_\_\_, will be part of your 2025 Norton Shores Arts & Drafts Festival at Ross Park. I understand that I will appear at the August 16, 2025 event. I affirm that all the information I have supplied is correct and accurate and that I will abide by the terms of this contract.

I also understand that I can sell only those items listed on this contract which are approved by the Norton Shores Parks & Recreation Division, Arts & Drafts Advisory Committee. Any changes from this list are in violation of the contract and my trailer may be closed down for the event.

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**CONCESSION TRAILER APPLICATION/CONTRACT**

**\*4.** The Muskegon County Health Department will be checking your concession at the Festival. Please contact them as soon as possible regarding the type of unit you have and they will advise you as to what type of health license is required for your unit. **If you will be obtaining a Temporary Food License, please notify the Parks & Recreation Division.**

