



NORTON SHORES PARKS & RECREATION DIVISION  
4814 Henry Street, Norton Shores, MI 49441  
Phone: 231-799-6802  
Email: cklairter@nortonshores.org

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**FOOD CONCESSION APPLICATION/CONTRACT**

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**EVENT:** Norton Shores Arts & Drafts Festival  
**DATE:** August 15, 2026 (NO RAIN DATE)  
**TIME:** 10:00 A.M. TO 10:00 P.M.  
**FEE:** \$250.00 per Trailer (Payable in Advance – See Below)

**ADDITIONAL INFORMATION REQUIRED WITH THIS APPLICATION:**

1. Copy of your **Price List**, including **all** items you sell.
2. Colored **picture of your trailer**.
3. Copy of your **State Sales Tax License** to operate.
4. Copy of your latest **Health Department License** to operate - **\*PLEASE SEE NOTE AT BOTTOM OF PAGE.**
5. Copy of your latest **Insurance Certificate** for your business.

**TERMS OF CONTRACT:**

We expect you to sell only those items that are listed on this contract which are approved by us. Any changes from this approved list will be in violation. If that happens, your trailer can be closed down for the event.

Your trailer will need to be brought to the park on Friday, August 14, and picked up either Sunday, August 16 or Monday, August 17. **(You will not be able to remove the trailer on the day of the event.)**

***\*We will reserve spaces for two vehicles in the nearest parking lot. All other workers must park in the vendor parking lot. No vehicles are allowed by the trailers in Ross Park.***

***Please Note: If you want to participate in this year's show you must be completely set up no later than 9pm on Friday August 14<sup>th</sup>. If you are unable to be onsite before designated timeframe you will lose your entry and no refund will be granted.***

**(PLEASE FILL OUT THIS FORM AND RETURN BY JULY 1<sup>st</sup> TO:**

**PARKS & RECREATION DEPT., 4814 HENRY STREET, NORTON SHORES, MI 49441)**

**FOOD CONCESSION APPLICATION/CONTRACT – NORTON SHORES ARTS & DRAFTS FESTIVAL  
AUGUST 15<sup>th</sup>, 2026**

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NAME \_\_\_\_\_ PHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

FOOD ITEMS YOU WILL SELL: \_\_\_\_\_

CHOICE OF ELECTRICAL PEDESTAL (See photos and list of specs for pedestal numbers) \_\_\_\_\_

**NOTE: No power doubling boxes or plugs will be allowed on any pedestal outlets.**

LENGTH OF TRAILER \_\_\_\_\_ TYPE OF TRUCK \_\_\_\_\_

I, \_\_\_\_\_, will be part of your 2026 Norton Shores Arts & Drafts Festival at Ross Park. I understand that I will appear at the August 15<sup>th</sup>, 2026 event. I affirm that all the information I have supplied is correct and accurate and that I will abide by the terms of this contract.

I also understand that I can sell only those items listed on this contract which are approved by the Norton Shores Parks & Recreation Division, Arts & Drafts Advisory Committee. Any changes from this list are in violation of the contract and my trailer may be closed down for the event.

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**CONCESSION TRAILER APPLICATION/CONTRACT**

**\*4.** The Muskegon County Health Department will be checking your concession at the Festival. Please contact them as soon as possible regarding the type of unit you have and they will advise you as to what type of health license is required for your unit. **If you will be obtaining a Temporary Food License, please notify the Parks & Recreation Division.**

