

City of Norton Shores, 4814 Henry Street, Norton Shores, MI 49441 Phone: 799-6802

NORTON SHORES PARKS & RECREATION DIVISION - PICNIC/SHELTER USE PERMIT

Date of Event: _____

Resident _____ Non-Resident _____

Name or Organization: _____

Address: _____

Phone: _____

EVENT HOURS REQUESTED

Available Rental Hours: **9:00 AM – 9:00 PM**

Requested Rental Time (please specify start and end time):

From: _____ AM / PM To: _____ AM / PM

Estimated Number of Participants: _____

Base Hourly Rates for **PICNICS (NO COVERING)**
(Needs to be 50 ft. or more away from covered picnic shelter)

- \$10 per hour for Residents
- \$15 per hour for Non-Residents

Party Size Fee Schedule:

Group Size	Additional Fee
1–25	No additional fee
26–50	+\$25 flat fee
51–100	+\$50 flat fee
101–200	+\$100 flat fee
200+	Requires special event permit

Base Hourly Rates for **COVERED PICNIC SHELTER**

- \$25 per hour for Residents
- \$35 per hour for Non-Residents

Party Size Fee Schedule:

Group Size	Additional Fee
1–25	No additional fee
26–50	+\$25 flat fee
51–100	+\$50 flat fee
101–200	+\$100 flat fee
200+	Requires special event permit

Will alcohol be present? Yes _____ No _____

Special Events or Games Planned: _____

I understand that I am responsible for leaving the rental space in the same condition it was found. Failure to do so will result in an additional cleaning/damage fee.

Signature: _____

Date: _____

FOR OFFICE USE ONLY

Permit Number: _____

Amount Due: _____

Date Paid: _____