

City of Norton Shores
Parks & Recreation Department

4814 Henry Street, Norton Shores, MI 49441
231-799-6802 suev@nortonshores.org

ROSS PARK SOFTBALL FIELDS
FACILITY USE CONTRACT

Fields to be used: _____

Rental date(s): _____

Organization using facility: _____

Usage Charge: _____

Itemized Rates:

Basic field use will be **\$300.00 per field, per day.**

There will be no additional charges for field grooming during the tournament.

Lights are available on Fields 1 and 2, and may be used at no additional fee as needed.

Terms of Agreement:

A. The City agrees to:

1. Provide the organization with the exclusive use of the agreed-upon fields on the dates listed above for the purpose of a softball tournament.
2. Drag and line fields in preparation for the first games on each day of use, groom and re-line fields as needed between games.
3. Allow the organization to display sponsor banners in a professional manner at the facility, but not to interfere with Ross Park’s seasonal sponsor banners.
4. Operate a concession stand and retain all profits, but will not provide ice, beverages, or food for the tournament staff, players, or umpires at no charge.
5. Final decision on the playability of the fields will be left to the City’s assigned event director.

B. The Organization agrees to:

1. Provide a Director for the event.
2. For tournaments, do all bracketing and handle distribution of brackets. The organization will also provide the City with a master bracket for the event no later than 10 am, one day prior to the event.
3. Pay all sanctioning body fees and complete all necessary tournament paperwork for the sanctioning body (if the event is sanctioned.)
4. Pay for all umpires, scorekeepers or other officials used.
5. Supply all awards, if any.
6. Furnish certificate of liability insurance acceptable to the City, with the City of Norton Shores listed as an additional insured.
7. Have all participants sign a waiver of liability on a form approved by the City and provide a copy of the signed forms to the City.
8. Pay the City a deposit equal to one day's field use fee, due the date the contract is signed. The deposit is non-refundable, however, if the tournament plays as scheduled the full deposit will be applied to your total field use fees.

Organization Representative (printed)

Norton Shores Representative

Street Address

Title

City, State, Zip

Contact phone number(s)

E-mail address

Signature

(Date)

Signature

(Date)